

REQUEST FOR PROPOSAL

Tele: 0172-2225352

Paraplegic, Rehabilitation Centre,
Mohali, Sec-56 A, Phase-VI, Nr Dara
Studio, Distt S.A.S. Nagar (Mohali),
Punjab-160055

PRC/CSR/2023/1

Jan 2023

To,

(Vendor Concerned)

INVITATION OF BID FOR PROCUREMENT OF ITEMS (MEDICAL EQPT) FOR PRC MOHALI

1. Bids in sealed cover are invited for supply of items listed in Part II of this RFP. Please subscribe the above mentioned title, RFP number and date of opening of the Bids on the sealed cover to avoid the Bid being declared invalid.

2. The address and contact numbers for sending bids or seeking clarifications regarding this RFP are given below: –

- (a) Bids/queries to be addressed to : Paraplegic Rehabilitation Centre, Mohali
- (b) Name/designation of the contact personnel : Officer Incharge, Paraplegic Rehabilitation Centre, Mohali
- (c) Postal address for sending the Bids : Presiding Officer, Paraplegic Rehabilitation Centre, Mohali, Sec-56 A, Phase-VI, Nr Dara Studio, Distt S.A.S. Nagar (Mohali), Punjab-160055
- (d) Telephone numbers of the contact person : 0172-2225352 / 76025-60520

3. This RFP is divided into two parts as follows:

- (a) **Part I** – Contains General Information and Instructions for the Bidders about the RFP such as the time, place of submission and opening of tenders, validity period of tenders, Delivery Period, Mode of Delivery and Consignee details.
- (b) **Part II** – Contains Technical Details and Bid format.

4. This RFP is being issued with no financial commitment and the Buyer reserves the right to change or vary any part thereof at any stage. Buyer also reserves the right to withdraw the RFP, should it become necessary at any stage.

Yours faithfully,

(OIC PRC)

PART I – GENERAL INFORMATION

1. **Last date and time for depositing the Bids is 15 Feb 2023.** The sealed bids should be deposited/ reach by the due date and time. The responsibility to ensure this lies with the Bidder.
2. **Manner of Depositing the Bids.** The sealed bids should be either dropped in the Tender Box marked as **TENDER BOX at PRC, Mohali** or sent by registered post at the address given above so as to reach by the due date and time. Late tender will not be considered. No responsibility will be taken for postal delay or non delivery/ non receipt of Bid documents. Bids sent by Fax or e-mail will not be considered.
3. **Location of the Tender Box.** The sealed Tender Box will be kept at OIC office, Paraplegic Rehabilitation Centre, Mohali, Sec-56 A, Phase-VI, Nr Dara Studio, Distt S.A.S. Nagar (Mohali), Punjab-160055
4. **Format for submission of Bid.** The format for submission of bid is given at Part II of this docu.
5. **Forwarding of Bids.** Bids should be forwarded by bidder with details like TIN number, VAS/CST number, Bank address with EFT Account it applicable, etc and complete postal & email address of their office.
6. **Submission of Bids.** The bid will be in sealed envelopes duly marked **Bid for Proj “Procurement of items(Medical Eqpt) for PRC, Mohali”**.
7. Following point may please be adhered to while filling up the forms:-
 - (a) Only formats as given at Part II will be used.
 - (b) The costs to be indicated for each items should be landed cost of the item, inclusive of all taxes, levies, freight etc.
 - (c) Total cost for the full quantity to be supplied, will be indicated.
 - (d) Total cost will be clearly indicated. Incomplete tender is liable to be rejected.
8. **Validity of Bids.** The bids should remain valid till **Three months** from the date of submission of the bids.
9. The items will be installed and delivered at following location:-

<u>Site</u>	<u>Address of Installation</u>
(a) Mohali	Presiding Officer, Paraplegic Rehabilitation Centre, Mohali, Sec-56 A, Phase-VI, Nr Dara Studio, Distt S.A.S. Nagar (Mohali), Punjab-160055
10. **Delivery/ Instruction and Commissioning Period.**
 - (a) Delivery of stores within **21 days** of signing of the supply order.
 - (b) Please note that contract can be cancelled unilaterally by the buyer in case items are not received within the contracted delivery period. Extension of contracted delivery period will be sole discretion of the buyer, with applicable LD clause.

11. **Liquidated Damages (LD)**. If the vendor fails to complete in full, all deliveries of all items and within the stipulated period, the vendor shall pay to the customer Liquidated Damages at the rate of **zero point five percent (0.5%)** of the total value of supply order of the delayed/undelivered items for every week of delay or part of week, subject to the maximum value of the liquidated damages being not higher than **ten percent (10%)** of the value of delayed/undelivered items. Thereafter the customer will have the right to terminate the supply order.

12. **Payment Terms**. It will be mandatory for the Bidders to indicate their bank account number and other relevant e-payment details so that payment could be made through ECS/EFT mechanism instead of payment through cheques, wherever feasible. A copy of the model mandate form prescribed by RBI to be submitted by Bidders for receiving payments through ECS is at Form DPM-11 (Available in MoD website and can be given on request). 100% of cost of project items shall be paid after complying with following conditions:-

- (a) Delivery of complete stores.
- (b) Inspection and acceptance of stores.
- (c) Installation of complete stores/hardware.

13. **Advance Payments**. No advance payment(s) will be made.

14. **Paying Authority**. Payment will be made by **PRC, Mohali**.

15. **Transportation**. All the items will be delivered at the consignee address. Seller will bear the costs of freight.

16. **Evaluation Criteria**. The broad guidelines for evaluation of Bids will be as follows :-

- (a) Only those Bids will be evaluated which are found to be fulfilling all the 'eligibility and qualifying requirements' of the RFP.
- (b) The Lowest Bid will be decided for each of the item separately based upon the lowest price quoted by the particular Bidder.
- (c) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail and the total price will be corrected. If there is a discrepancy between words and figures, the amount in words will prevail for calculation of price.
- (d) The Lowest Acceptable Bid will be considered further for placement of contract/Supply Order after complete clarification and price negotiations as decided by the Buyer. The Buyer will have the right to award contracts to different Bidders for being lowest in particular items. The Buyer also reserves the right to do Apportionment of Quantity, if it is convinced that Lowest Bidder is not in a position to supply full quantity in stipulated time.

17. **Consignee Details**. The details of consignee as given below:-

OIC, Paraplegic Rehabilitation Centre,
Mohali, Sec-56 A, Phase-VI,
Nr Dara Studio, Distt S.A.S. Nagar (Mohali),
Punjab-160055

PART II - TECHNICAL DETAILS

1. **Technical details**

(a) Technical details with technical parameter of the items are mentioned against items name in Bid documents attached at Appx.

(b) **Requirement of Technical Documentation**. The vendor will provide all technical document alongwith all technical, medical & electrical eqpts. The following will be provided free of cost:-

- (i) User manual
- (ii) Technical manual
- (iii) Any other literature

(c) **Requirement of Pre-site/ Equipment Inspection**. The store will be subjected to inspection, to ascertain that they conform to the specification as laid down in the tender enquiry by the purchaser. In case the stores ordered on receipt are not found to be conforming to the laid down specifications, the defective stores will be removed and replaced by the store of the correct specifications by supplier at his own expense within a period of 07 days in inspection. In case any dispute, decision of the purchaser will be final and binding.

(d) **Spares and Consumables**. You will guarantee to provide spare and consumable on payment for a period of three years from the date of completion of warranty irrespective of AMC.

2. **System Maintenance**. In order to ensure functionality during the life of the system being procured, the vendor would provide system maintenance which would include hardware and system software. Vendor will provide the following:-

(a) During the period of warranty the vendor will ensure that the system continues to perform in exactly the same manner as at the time of acceptance.

(b) **Hardware Maintenance**. Hardware supplied would be repaired on site. The user would approve any equipment being moved out of site for repairs, if required.

FORMAT FOR SUBMISSION OF BIDS

Ser No	Nomenclature Item and Broad Specifications	A/U	Qty	Make and Model (As Applicable)	Unit Cost	Total Cost
01	Hospital Bed Sheets (White Bed Sheets of Size Hospital Bed)	Nos	100			
02	Pillow with Pillow Cover (Pillow Cover White, Pillow Fibre Filled)	Pair	100			
03	Hospital Blanket (Hospital Blanket Color Camel)	Nos	200			
04	Hospital Dress (Dress Sky Blue with full Sleeve Shirt and Pajama as per Size of Patients)	Pair	100			
05	Draw Sheet. (25mtr Length Draw Sheet for Hospital Bed)	Nos	100			
06	Oxygen Concentrator (10 Ltr, Philips)	Nos	02			
07	Oxygen Cylinder 50Ltr (Aluminium body)	Nos	04			
08	Medical Indent items					
	(i) Cotton roll 1000 gm	Nos	180			
	(ii) Uro bag Romo 10	Nos	180			
	(iii) Flamitape 7.5cm	Nos	90			
	(iv) Foley Cath 2 Way 16 Fr	Nos	180			
	(v) Gauze than 90 cm (102 x 10)	Nos	18			
	(vi) Savlon disinfectant.	Nos	90			
	(vii) Surgical gloves 7.5 No	Nos	90			
	(viii) Sterillium Handrub.	Nos	90			
	(ix) Male cath (Medium)	Nos	90			
	(x) Micropore 1530-1"	Nos	90			
	(xi) Silicon Foley	Nos	60			
	(xii) Catheter 16"	Nos	16			
	(xiii) Catheter R-90	Nos	90			

Ser No	Nomenclature Item and Broad Specifications	A/U	Qty	Make and Model (As Applicable)	Unit Cost	Total Cost
09	Massager chair <ul style="list-style-type: none"> • Robo touch Full body massage chair. • Zero Gravity zero space. • Timing option 10, 20, 30 minutes. • Heating function • Airbags for neck, back, arms shoulder, leg foot. 	Nos	02			
10	Peg board + Table <ul style="list-style-type: none"> • Combined workstation of Pinch tree. • Pipe assembly unit, Peg board. • Multi shape peg boards. • Hand tool test frame. • Finger dexterity board. • Door latch board. • Dressing board set, shoulder abduction ladder. • Bilateral shoulder ladder ladder. • Hand exercise board, hand gym board. 	Nos	01			
11	Sanitizer stand. (Metallic)	Nos	05			
12	BP apparatus. (Digital)	Nos	02			
13	Pulse Oxymeter (Digital)	Nos	15			
14	Stethoscope. <ul style="list-style-type: none"> • Acoustic Performance. • Technology. Machined stainless steel. • Headset Material. Lightweight, aircraft-grade. • Approximate Length. 27"/69 cm. • Approximate Weight. 150 grams. • Diameter. Two tunable diaphragms 	Nos	01			

Ser No	Nomenclature Item and Broad Specifications	A/U	Qty	Make and Model (As Applicable)	Unit Cost	Total Cost
15	Sign board of complete PRC. (The standard size of sign boards is 300 mm x 50 mm. Thickness 3mm) List of sign boards is at Annexure I	Nos	75			
16	Garbage pits (10 x 10 ft with height of wall 5ft from ground level with cemented floor).	Nos	02			
17	Air mattress (Air mattress hospital bed size)	Nos	10			
18	Fitment of Instant geyser (plumber & elect work only).	Nos	34			
19	Repair of Upper and Lower body Ergometer. (Eqpt can be checked on ground for scope of repair). (Brand Hospimed).					
20	Goniometer. <ul style="list-style-type: none"> • Premium quality. • Digital • Range of motion evaluation with 2 arm (1 stationary, 1 movable) tool. 	Nos	01			
21	Cardio Active Trainer. <ul style="list-style-type: none"> • Wheel chair accessible treadmill. • Easy to set up and use. • Used to improve fitness, balance and pushing technique. • Portable and light weight. • Work each arm individually-four independent rollers. • Record speed distance calories and heart rate. • High popular for manual wheelchair users. 	Nos	02			

Ser No	Nomenclature Item and Broad Specifications	A/U	Qty	Make and Model (As Applicable)	Unit Cost	Total Cost
22	Hand Rehabilitation Glove. <ul style="list-style-type: none"> • Innovative Mirror Training. • Passive training, ADLs Training. • Touch button, Adjustable flexion and Extension. • Wireless portable, small size. 	Nos	01			
23	Gym equipment for upper body strengthening. <ul style="list-style-type: none"> • Customized as per requirement for wheelchair patients. On ground design to be examined. • Multi station gym eqpt includes HIIT workout :- <ul style="list-style-type: none"> (a) Pull up bars. (b) Side plank exercise. (c) Back row. (d) Biceps curls. (e) Lat pull down. 	Nos	01			

DETAILS OF SIGN BOARD

Sr No	Head
1	DIRECTOR
2	H/C & AO
3	TEA ROOM
4	COMPUTER ROOM
5	MEDITATION LAB
6	WASHROOM OFFICER
7	GENERAL STORE
8	UDCHALO
9	STORE-1
10	STORE-2 & PRINTING PRESS
11	SHELTERED WORKSHOP
12	WKSP OFFICE
13	PHYSIOTHERAPY HALL
14	HYDROTHERAPY ROOM
15	WARD NO - 1
16	WARD NO - 2
17	WARD NO - 3
18	DUTY ROOM NO - 1
19	POOJA GHAR / LIBRARY
20	RECREATION ROOM
21	DINING HALL
22	KITCHEN
23	KITCHEN STORE - 1
24	KITCHEN STORE - 2
25	SPORT STORE
26	SPORT COMPLEX
27	HEALING GARDEN
28	GUEST ROOM
29	SCOOTER
30	BICYCLE STAND
31	RESIDENTS MARRIED ACCOMODATION
32	EX HAV SARWAN SINGH
33	EX SEP SURINDER KUMAR
34	EX GDSM RANJEET KUMAR
35	EX RFN BIPANTHAPA
36	EX SWR SHASHI KUMAR
37	EX SEP RAJINDER SINGH
38	EX SEP D K PANDEY
39	EX RFN ANIL KUMAR
40	EX LNK KHILAP SINGH
41	EX NK PREM SINGH
42	EX SEP DINESH PRASAD
43	EX NK NARENDRA SINGH
44	EX GNR AJIT KUMAR SHUKLA
45	EX RFN MOHD LATIEF BHAT
46	EX RFN RAVINDRA SINGH
47	EX CFN ANJEEV SINGH NEGI
48	EX LNK SANJAY SHARMA
49	EX LNK G SHAIENDRA
50	EX LNK KUBER SINGH
51	EX SEP ARUN PAL
52	EX SEP B RAMAKRISHNA
53	STAFF MARRIED ACCOMODATION
54	COL GURKIRAT SINGH NAGRA
55	HAV DARSHAN SINGH
56	HAV KARNAIL SINGH
57	HARISH SINGH

Sr No	Head
58	KEERTI SINGH RANA
59	KISHORI LAL
60	SATPAL
61	JASWINDER
62	VIKASH CHANDER
63	RAKESH KUMAR
64	RANJEET SINGH
65	VIPAN CHANDER
66	DHOBIGHAT STORE
67	BARBER SHOP
68	WATER COOLER
69	WARD No - 4
70	WARD No - 5
71	WARD No - 6
72	DUTY ROOM No - 2
73	CAR PARKING
74	REST ROOM (HE)
75	REST ROOM (SHE)